

**THE GALWAY HOSPICE FOUNDATION COMPANY LIMITED BY  
GUARANTEE**

**DIRECTORS' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2016**

# THE GALWAY HOSPICE FOUNDATION COMPANY LIMITED BY GUARANTEE

## COMPANY INFORMATION

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**Directors**

Dr Richard Joyce  
Ann Flanagan  
Dr Margaret Murray  
Prof Ciaran McCarthy  
Prof Patrick Fottrell.  
Joe Connolly  
Gerard O' Donnell  
Peter Molloy  
Michael Burke  
Jim Redmond  
John Sweeney  
Keith Finnegan  
Bobbie Mac Donnacha  
Michelle Knight

**Secretary**

Ann Flanagan

**Company number**

136115

**Charity Number**

CHY 8837

**Registered office**

Renmore  
Galway

**Auditors**

McDonough, Hawkins & Co.  
Pro-Cathedral House,  
Lower Abbeygate Street,  
Galway

**Bankers**

Bank of Ireland  
Mainguard Street,  
Galway.

**Solicitors**

Kieran Murphy & Co.,  
9 The Crescent,  
Galway

# **THE GALWAY HOSPICE FOUNDATION COMPANY LIMITED BY GUARANTEE**

## **CONTENTS**

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	<b>Page</b>
Directors' report	4 – 6
Directors Responsibility Statement	7
Auditors' report	8 -9
Statement of financial activities	10-11
Balance sheet	12
Statement of Changes in Funds	13
Cash Flow Statement	14

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## **DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2016**

# **THE GALWAY HOSPICE FOUNDATION COMPANY LIMITED BY GUARANTEE**

The directors present their report and audited financial statements for the year ended 31 December 2016.

## **Principal activities**

The Galway Hospice Foundation Company Limited by Guaranteed is a Not for Profit Organisation. The company does not have a share capital and consequently the liability of members is limited, subject to an undertaking by each member to contribute to the net assets or liabilities of the company on winding up such amounts as may be required not exceeding one Euro (€1).

The charity was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association (or Constitution) and managed by a Board of Directors/Trustees

The charity has been granted charitable tax status under Sections 207 and 208 of the Taxes Consolidation Act 1997, Charity No CHY 8837 and is registered with the Charities Regulatory Authority.

The charity's objects and principal activities are to provide a Specialist Palliative Care Service to persons suffering from life limiting illness. The services are offered free of charge. It provides this service through a Home Care service, an Inpatient Centre, Day Care and Bereavement Support services. It receives partial funding from the Health Service Executive (HSE) towards providing these services and funds the deficit in HSE funding by way of a weekly draw, donations, and managed events. It also funds and conducts education and research projects in accordance with the Articles of the Company.

## **Review of the business**

The results for the year and the financial position at the yearend were considered satisfactory by the Directors.

## **Results and dividends**

The results for the year are set out on page 10.

## **Replacement cost of land and buildings**

In the opinion of the directors the market value of land and buildings exceeds the current net book value.

## **Post balance sheet events**

There have been no events since the Balance Sheet date which would necessitate revision of the figures included in the financial statements or inclusion of a note thereto.

## **Future Developments**

The Galway Hospice Foundation Company Limited by Guaranteed is in the early stages of planning to build a new facility at Merlin Park. The Foundation will ensure adequate funding will available before proceeding with the project.

## **DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2016 (contd)**

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### **Principal Risks and Uncertainties**

# **THE GALWAY HOSPICE FOUNDATION COMPANY LIMITED BY GUARANTEE**

The principle risks facing the Galway Hospice Foundation Company Limited by Guarantee are that the HSE may reduce its funding and that income from Managed Events and Donations may decrease.

The Foundation mitigates these risks by :

- monitoring the level of activity, prepares and monitors its budgets targets and projections. The charity has a policy of maintaining significant cash reserves and it has also developed a strategic plan which will allow for the diversification of funding and activities; and
- The charity closely monitors emerging changes to HSE structures, regulations and legislation on an on-going basis.

Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the Foundation.

## **Directors**

The following are the directors that held office during the year:

Dr Richard Joyce

Ann Flanagan

Dr Margaret Murray Prof

Ciaran McCarthy Prof

Patrick Fottrell.

Joe Connolly

Gerard O'Donnell

Peter Molloy

Michael Burke

Jim Redmond

John Sweeney

Keith Finnegan

Bobbie MacDonnacha

Michelle Knight

Ann Flanagan held the position of company secretary for the duration of the financial year

## **Payment of Creditors**

The directors acknowledge their responsibility for ensuring compliance with the provisions of the EC (Late Payment in Commercial Transactions) Regulations 2012. It is the company's policy to agree payment terms with all suppliers and to adhere to those payment terms.

## **Accounting Records**

The Directors acknowledge their responsibilities under Sections 281 to 285 of the Companies Act 2014 to keep adequate accounting records for the company. In order to comply with the requirements of the act qualified and experienced staff are employed, and the board ensures that sufficient company resources are available for the task, and liaising with the company's auditors.

The books of account are held at the company's registered office, Renmore, Galway

## **Statement on Relevant Audit Information**

In accordance with Section 330 of the Companies Act 2014, so far as each person who was a director at the date of approving this report is aware, there is no relevant audit information, being information needed by the auditor in connection with preparing its report, of which the auditor is unaware. Having made enquiries of fellow directors and the group's auditor, each director have taken all the steps he/she is obliged to take as a director in order to make himself/herself aware of any relevant audit information and to establish that the auditor is aware of the information .

## **DIRECTORS' REPORT**

### **FOR THE YEAR ENDED 31 DECEMBER 2016 (contd)**

# **THE GALWAY HOSPICE FOUNDATION COMPANY LIMITED BY GUARANTEE**

## **Auditors**

In accordance with Section 383 (2) of the Companies Act 2014, McDonough Hawkins & Co. have expressed their willingness to continue in office as auditors of the company.

On behalf of the board

Dr Richard Joyce  
Director

Ann Flanagan  
Director

DATE: 24 April 2017

# **THE GALWAY HOSPICE FOUNDATION COMPANY LIMITED BY GUARANTEE**

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## **Directors'/Trustees' Responsibilities Statement**

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with Irish law and regulations.

Irish Company law requires the directors to prepare financial statements for each financial year. Under the law the directors have elected to prepare the financial statements in accordance with Companies Act 2014 and accounting standards issued by the Financial Reporting Council including FRS 102. The Financial Reporting Standard applicable in the UK and Ireland (Generally Accepted Accounting Practice in Ireland). Under company law, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the assets, liabilities and financial position of the company as to the financial year end and of the profit or loss of the company for the financial year and otherwise comply with the Companies Act 2014.

- select suitable accounting policies and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with applicable accounting standards, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for ensuring that the company keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the company, enable at any time the assets liabilities, financial position and profit or loss of the company to be determined with reasonable accuracy, enable them to ensure that the financial statements and directors' report comply with the Companies Act 2014 and enable the financial statements to be audited. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the corporate and financial information included on the company's website. Legislation in Ireland governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

On behalf of the board

Dr Richard Joyce  
Director

Ann Flanagan  
Director

DATE: 24 April 2017

# **THE GALWAY HOSPICE FOUNDATION COMPANY LIMITED BY GUARANTEE**

## **INDEPENDENT AUDITORS' REPORT**

### **TO THE MEMBERS OF THE GALWAY HOSPICE FOUNDATION COMPANY LIMITED BY GUARANTEE**

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#### **Independent Auditors Report to the Members of Galway Hospice Foundation Company Limited by Guarantee for the year ended 31 December 2016**

We have audited the financial statements of Galway Hospice Foundation Ltd for the year ended 31 December 2016, which comprises of the Income and Expenditure Account, the Balance Sheet, the Statement of Changes in Equity, The Statement of Cashflows and the related notes. The financial reporting framework that has been applied in their preparation is Irish law and accounting standards issued by the Financial Reporting Council Generally Accepted Accounting Practice in Ireland), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland.

This report is made solely to the company's members as a body in accordance with Section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters that we are required to state to them in the audit report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company or the company's members as a body for our audit work, for this report, or for the opinions we have formed.

#### **Respective responsibilities of directors/trustees and auditors**

As explained more fully in the Directors' Responsibilities Statement set out on page 7, the directors/trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view and otherwise comply with the Companies Act 2014. Our responsibility is to audit and express an opinion on the financial statements in accordance with Irish law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors

#### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors/trustees; and the overall presentation of the financial statements.

In addition, we read all the financial and non-financial information in the annual report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the assets, liabilities and financial position of the company as at 31 December 2016 and its profit for the year then ended; and
- have been properly prepared in accordance with the relevant financial reporting framework and, in particular, with the requirements of the Companies Act 2014

# **THE GALWAY HOSPICE FOUNDATION COMPANY LIMITED BY GUARANTEE**

## **INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE GALWAY HOSPICE FOUNDATION COMPANY LIMITED BY GUARANTEE (contd)**

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Matters on which we are required to report by the Companies Act 2014

- We have obtained all the information and explanations, which we consider necessary for the purposes of our audit.
- In our opinion the accounting records of the company were sufficient to permit the financial statements to be readily and properly audited.
- The financial statements are in agreement with the accounting records.
- In our opinion the information given in the directors'/trustees report is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the provisions in the Companies Act 2014, which require us to report to you if, in our opinion the disclosures of directors'/trustees' remuneration and transactions specified by law are not made.

Owen McDonough (Statutory Auditor)  
For and on behalf of McDonough, Hawkins & Co. Chartered  
Accountants  
Registered Auditors Pro-  
Cathedral House, Lower  
Abbeygate Street,  
Galway

**THE GALWAY HOSPICE FOUNDATION COMPANY LIMITED BY  
GUARANTEE**  
**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2016**

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	2016 UNRESTRICTED FUNDS	2016 RESTRICTED FUNDS	2016 TOTAL FUNDS	2015 TOTAL FUNDS
<b>INCOMING RESOURCES</b>				
<i>Incoming Resources From Generated Funds</i>				
Voluntary Income				
Donations	424,863	24,435	449,298	399,184
Bequests	386,873		386,873	246,886
Covenants	152		152	152
	<u>811,888</u>	<u>24,435</u>	<u>836,323</u>	<u>646,222</u>
Activities for Generating Funds				
Fundraising Income	1,247,591	650	1,248,241	1,386,154
Draw	269,028		269,028	286,927
	<u>1,516,619</u>	<u>650</u>	<u>1,517,269</u>	<u>1,673,081</u>
Investment Income	20,019		20,019	19,447
<i>Incoming Resources from Charitable Activities</i>				
HSE Funding	4,951,254		4,951,254	3,892,320
HSE Grant Amortisation	2,745		2,745	2,745
	<u>4,953,999</u>	<u>-</u>	<u>4,953,999</u>	<u>3,895,065</u>
Other Income Resources	68,549		68,549	75,482
<b>Total Incoming Resources</b>	<b><u>7,371,074</u></b>	<b><u>25,085</u></b>	<b><u>7,396,159</u></b>	<b><u>6,309,297</u></b>
<b>RESOURCES EXPENDED</b>				
<i>Costs of Generating Funds</i>				
Fundraising Cost	460,430		460,430	485,508
Draw Prizes	57,916		57,916	56,630
	<u>518,346</u>	<u>-</u>	<u>518,346</u>	<u>542,138</u>
<i>Charitable Activities</i>				
Homecare Expenditure	1,396,447		1,396,447	1,020,863
Palliative Care Centre Expenditure	4,516,513	3,402	4,519,915	3,528,006
Day Care Centre Expenditure	311,362		311,362	192,117
	<u>6,224,322</u>	<u>3,402</u>	<u>6,227,724</u>	<u>4,740,986</u>
<b>Governance Costs</b>	<b>48,268</b>		48,268	50,399
Other Costs	44,298		44,298	66,168
<b>Total Resources Expended</b>	<b><u>6,835,234</u></b>	<b><u>3,402</u></b>	<b><u>6,838,636</u></b>	<b><u>5,399,691</u></b>
<b>Net Incoming Resources</b>	<b><u>535,840</u></b>	<b><u>21,683</u></b>	<b><u>557,523</u></b>	<b><u>909,606</u></b>

**THE GALWAY HOSPICE FOUNDATION COMPANY LIMITED BY  
GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES (*contd*)  
FOR THE YEAR ENDED 31 DECEMBER 2016**

Notes	2016 UNRESTRICTED FUNDS	2016 RESTRICTED FUNDS	2016 TOTAL FUNDS	2015 TOTAL FUNDS
<b>Reconciliation of Funds:</b>				
Total Resources Brought Forward	6,481,456	627,925	7,109,381	6,199,975
<b>Total Resources Carried Forward</b>	<b>7,017,296</b>	<b>649,608</b>	<b>7,666,904</b>	<b>7,109,381</b>

Approved by the board on 24 April 2017

Dr Richard Joyce  
Director

Ann Flanagan  
Director

# THE GALWAY HOSPICE FOUNDATION COMPANY LIMITED BY GUARANTEE

## BALANCE SHEET

AS AT 31 DECEMBER 2016

	Notes	€	2016 €	2015 €
<b>Fixed assets</b>				
Tangible assets	13		4,843,279	4,696,401
<b>Current assets</b>				
Stocks	14	22,077	60,219	
Debtors	15	394,957	402,816	
Cash at bank and in hand	16	3,155,898	3,018,006	
		—————	—————	—————
		3,572,932	3,481,041	
<b>Creditors: amounts falling due within one year</b>	17	(650,441)	(966,451)	
		—————	—————	—————
<b>Net current assets</b>		2,922,491	2,514,590	
<b>Total assets less current liabilities</b>		7,765,7770	7,210,991	
Government Grants	18	(98,866)	(101,611)	
Accruals & Deferred Income		0	0	
		7,666,904	7,109,380	
		—————	—————	—————
<b>Represented by:</b>				
<b>Designated Fund:</b>				
Development Reserve Fund			500,000	500,000
<b>Restricted Funds:</b>				
Children's Account		19,593	22,995	
Merlin Park Capital Fund		24,435	0	
Brid & Clodagh Doyle Fund		105,580	104,930	
<b>Unrestricted Funds</b>		7,017,296	6,481,455	
	20	7,666,904	7,109,380	
		—————	—————	—————

Approved by the board and authorised for issue on 24 April 2017

Dr Richard Joyce  
Director

Ann Flanagan  
Director

**THE GALWAY HOSPICE FOUNDATION COMPANY LIMITED BY  
GUARANTEE**

**STATEMENT OF CHANGES IN FUNDS  
FOR THE YEAR ENDED 31 DECEMBER 2016**

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	<b>Restricted Funds €</b>	<b>Designated Funds €</b>	<b>General Funds €</b>	<b>Total Funds €</b>
<b>Balance at 1 January 2015</b>	<b>126,725</b>	<b>500,000</b>	<b>5,573,050</b>	<b>6,199,775</b>
Excess of income over expenditure	1,200		908,406	909,606
<b>Balance at 31 December 2015</b>	<b>127,925</b>	<b>500,000</b>	<b>6,481,456</b>	<b>7,109,381</b>
Balance at 1 January 2016	127,925	500,000	6,481,456	7,109,381
Excess of income over expenditure	21,683		535,840	557,523
<b>Balance at 31 December 2016</b>	<b>149,608</b>	<b>500,000</b>	<b>7,017,296</b>	<b>7,666,904</b>

**THE GALWAY HOSPICE FOUNDATION COMPANY LIMITED BY  
GUARANTEE**

**STATEMENT OF CASH FLOWS**

**FOR THE YEAR ENDED 31 DECEMBER 2015**

	Notes	31-Dec 2016 €'000	31-Dec 2015 €'000
<b>Cash flows from operating activities</b>			
<b>Cash generated from operations</b>	1	<b>420,073</b>	<b>1,332,532</b>
Net cash flows from operating activities		420,073	1,332,532
<b>Cash flows from investing activities</b>			
Cash flows from investing activities		19,958	19,448
Payments to acquire tangible fixed assets		(312,533)	(924,059)
Payments to acquire investments		0	0
		<b>127,498</b>	<b>(904,611)</b>
<b>Net cash flows from investing activities</b>			
Cash flows from financing activities Interest paid		10,400	10,000
Net cash flow from financing activities		137,898	437,921
Net increase in cash and cash equivalents		137,892	437,921
Cash and cash equivalents at beginning of year		3,008,185	2,570,265
<b>Cash and cash equivalents at end of year</b>	21	<b>3,146,077</b>	<b>3,008,185</b>